



# Manistee County Board of Commissioners

Manistee County Courthouse • 415 Third Street • Manistee, Michigan 49660

CHAIRPERSON  
Allan O'Shea  
VICE-CHAIRPERSON  
Janice McCraner

Kathy Fenstermacher  
Edward Haik  
Ervin Kowalski  
Glenn Lottie  
Carl Rutske

## CLERK

Marilyn Kliber  
(231) 723-3331

## CONTROLLER/ADMINISTRATOR

Thomas Kaminski  
(231) 398-3500

## AGENDA

**THE MANISTEE COUNTY BOARD OF COMMISSIONERS WILL HOLD THEIR REGULAR MEETING ON TUESDAY, FEBRUARY 19, 2008, AT 9:00 A.M. IN THE BOARD OF COMMISSIONERS' MEETING ROOM LOCATED IN THE MANISTEE COUNTY COURTHOUSE AND GOVERNMENT CENTER, 415 THIRD STREET, MANISTEE, MICHIGAN.**

### CALL TO ORDER BY THE CHAIRPERSON

### PLEDGE OF ALLEGIANCE

### INVOCATION

### ROLL CALL

### APPROVAL OF MEETING AGENDA

### CONSENT AGENDA

- A) The minutes of the January 15, 2008 regular Board meeting.
- B) February 2008 monthly appropriations and fund transfers which are attached under APPENDIX A.

### PUBLIC COMMENT

### 9:15 A.M. - RECOGNITION, ANNOUNCEMENTS, AND CORRESPONDENCE

- A) On January 15, 2008, Gerald Majchrzak retired from employment with the County after serving more than 20 years (4/6/87 - 1/15/08) as an employee of the Sheriff's Office. Mr. Majchrzak served as both a Corrections Officer and Jail Administrator during his career. At this time, the Board will recognize Mr. Majchrzak for his many years of unselfish and distinguished service to the citizens of Manistee County.

### TREASURER'S REPORT (Russell A. Pomeroy)

### COMMITTEE REPORTS - (Reports may be given at any time during the meeting as time allows).

- \*A) Ways & Means/Finance/Equalization Committee Report
- B) Physical Resources Committee Report
- \*C) Policy Committee Report
- \*D) Public Safety Committee Report & Sheriff Report
- E) Investment Committee Report
- \*F) Technology/Information Committee Report
- G) Human Services Committee Report
- H) Executive Committee Report (Joint Court Committee)
- I) Personnel Committee Report
- \*J) Recycling Committee Report
- \*K) Green Team Committee Report
- L) Regional Summit Committee Report
- M) Chittenden Ad Hoc Committee Report
- \*N) County Controller/Administrator's Report
- \*O) Reports from individual Commissioners on various special assignments.
- P) Report on Joint City/County/Tribal issues.
- \*Q) Bear Lake Improvement Board - MILFOIL (Allan O'Shea)

(\* = Committee meetings held this month)

## 10:15 A.M. - BOARD/COMMISSION APPOINTMENTS

### A) AIRPORT AUTHORITY

One individual to serve an unexpired term of office which expires on December 31, 2009. This position was previously held by Michael Moran, who recently submitted his resignation from the Authority. Applicants for the position are as follows:

- |    |   |    |  |
|----|---|----|--|
| 1. | Doug Bell<br>935 West Preuss Road<br>Manistee, MI 49660   | 3. | Lee Trucks<br>453 Second Street<br>Manistee, MI 49660          |
| 2. | Paul D. Schulert<br>15230 Maxey Road<br>Arcadia, MI 49613 | 4. | Robert Wilson<br>7526 Beech Knolls Trail<br>Manistee, MI 49660 |

### B) MANISTEE-BENZIE COMMUNITY MENTAL HEALTH BOARD OF DIRECTORS

Two (2) appointments for a three (3) year term which begins April 1, 2008, and expires March 31, 2011. The Board consists of twelve (12) members: seven (7) residents from Manistee County and five (5) residents from Benzie County. State law requests that four (4) of the Board members be primary or secondary consumers (past or present) of any mental health services. The remaining eight (8) positions are selected "at-large" from various members of the community who may have unique interests in Community Mental Health Services. Applicants must be permanent residents of the County. Not more than four (4) members of the Board may be County Commissioners. Janice McCraner and Kathy Fenstermacher currently represent Manistee County as Commissioners on the Board. Benzie County appoints the other two (2) Commissioners. The incumbents currently serving in the expiring terms are Kathy Fenstermacher, County Commissioner, and Betty Noteware. Applicants for the two (2) available positions are as follows:

1. Edward A. Haik (County Commissioner)
2. Annie L. Hooghart  
456 Kettlehole Road  
Manistee, MI 49660

**10:30 A.M. - RICHARD STREVEY, GENERAL MANAGER OF MANISTEE COUNTY TRANSPORTATION, INC.,** will appear before the Board to present the following:

- A) A Resolution of Intent to apply for State financial assistance for Fiscal Year 2009 under Act 51 of the Public Acts of 1951, as amended. The resolution further states Manistee County's intention to provide public transportation services, and appoints Richard Strevey as the Transportation Coordinator for all public transportation matters in Manistee County. This resolution is required to be filed annually with the Michigan Department of Transportation.
- B) Provide the Board with an annual report of Manistee County Transportation, Inc.

**11:00 A.M. - STEVEN MORRIS, INTERIM EXECUTIVE DIRECTOR OF THE MANISTEE AREA CHAMBER OF COMMERCE,** will appear before the Board to provide an update of recent Chamber activities.

**MISCELLANEOUS CONTROLLER AND BOARD ITEMS.** (These items may be considered at any time during the meeting as time allows).

- A) Consideration of proposals from individuals and/or organizations to videotape the monthly meetings of the Manistee County Board of Commissioners for broadcast on the local Public Access Channel.
- B) Consideration of approving the bid sale of four (4) County Sheriff used vehicles.
- C) Consideration of renewing a listing agreement with Century 21 Boardwalk for the former Animal Control Building on Franklin Road. The current listing agreement expires March 1, 2008.
- D) Review and consideration of approving correspondence from the Manistee County Prosecuting Attorney to State Representative David Palsrok which requests an Attorney General's Opinion on a Local Revenue Sharing P.I.L.T. funding issue.

## ADJOURNMENT

Visit: [www.manisteecounty.net](http://www.manisteecounty.net) to view the County Directory, Calendar of Events, Meeting Minutes (under Board of Commissioners), etc.

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# APPENDIX A

## 2008 CONSENT AGENDA

### MONTHLY APPROPRIATIONS - FEBRUARY 2008

Manistee-Mason District Health Appropriation (through 12/08)	\$12,443.33
Mental Health	\$16,672.16
M.E.C.C.A.	\$7,379.78
Conservation District	\$1,933.58
<b>TOTAL</b>	<b><u>\$38,428.85</u></b>

### FUND TRANSFERS - MARCH 2007

Transfer from General Fund Line Item #101 103 999.013 "Transfer-Airport Fund" to the Airport Fund #295 (1/12)	\$6,125.00
Transfer from General Fund Line Item #101 131 999.002 "Transfer-Law Library Fund" to the Law Library Fund #269 (100%)	\$0.00
Transfer from General Fund Line Item #101 228 999.005 "Transfer-Computer Fund" to the Computer Fund #273 (1/12)	\$7,500.00
Transfer from General Fund Line Item #101 265 999.008 "Transfer-Capital Improvement Fund" to the Capital Improvement Fund #251 (1/12)	\$6,250.00
Transfer from General Fund Line Item #101 265 999.007 "Transfer-Vehicle Fund" to the Vehicle Fund #603 (100%)	\$0.00
Transfer from General Fund Line Item #101 301 999.007 "Transfer - Vehicle Fund" to the Vehicle Fund #603 (100%)	\$0.00
Transfer from General Fund Line Item #101 142 999.015 "Transfer Out-Child Care" to the Child Care Fund #292 (1/12)	\$16,250.00
Transfer from General Fund Line Item #101 215 999.004 "Transfer Out-Elections Fund" to the Elections Fund #218 (1/12)	\$2,916.66
Transfer from General Fund Line Item #101 265 999.009 "Transfer Out-Building Authority Fund" to the Building Authority Debt Fund #369 (1/12)	\$15,290.41
Transfer from General Fund Line Item #101 253 999.006 "Transfer Out-Tax Refunds" to the Tax Refunds Fund #252 (100%)	\$0.00

## (APPENDIX A CONT.)

Transfer from General Fund Line Item  
#101 103 999.014 "Transfer Out-Health Insurance"  
to the Employee Fringe Benefit Fund #260 (1/12) \$5,683.91

Transfer from General Fund Line Item  
#101 351 999.010 "Jail Loan Payment Fund Transfer"  
to the Jail Expansion Fund #361 (1/12) \$8,333.33

Transfer from General Fund Line Item  
#101 103 999.012 "Transfer-Employee Training Fund"  
to the County Employee Training Fund #230 (100%) \$0.00

Transfer from General Fund Line Item  
#101 721 999.011 "Transfer-Remonumentation Fund"  
to the Remonumentation Fund #253 (100%) \$0.00

TOTAL \$68,349.31

Total Appropriations and Fund Transfers = \$106,778.16

The County Board also approves the monthly budgeted transfer of funds from each individual departmental line item for Health Insurance, Life Insurance, Dental Insurance, and Workers' Compensation to the Employee Fringe Benefits Fund #260; the transfer of funds from individual departmental line items for Retirement to the Compensated Services Fund #297; and the transfer of funds from the individual departmental line items for sick and vacation payouts to the Employee Separation Fund #298.

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